



# CITY COMMUNITY SERVICES AND CULTURE COMMITTEE AGENDA & REPORTS

for the meeting

Tuesday, 5 September 2023  
at 5.30 pm

in the Colonel Light Room, Adelaide Town Hall

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Members – The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith  
Councillor Giles (Chair)  
Councillor Davis (Deputy Chair)  
Councillors Abrahamzadeh, Couros, Elliott, Hou, Li, Martin, Noon, Dr Siebentritt and Snape

**1. Acknowledgement of Country**

At the opening of the City Community Services and Culture Committee meeting, the Chair will state:

‘Council acknowledges that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognize and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

**2. Apologies and Leave of Absence**

On Leave -

Councillor Giles

**3. Confirmation of Minutes - 1 August 2023**

That the Minutes of the meeting of the City Community Services and Culture Committee held on 1 August 2023, be taken as read and be confirmed as an accurate record of proceedings.

View public 1 August 2023 Minutes [here](#).

**4. Reports for Recommendation to Council**

|     |                                     |         |
|-----|-------------------------------------|---------|
| 4.1 | Hutt Street Library Lease Variation | 3 - 5   |
| 4.2 | William Veale Tribute               | 6 - 11  |
| 4.3 | Park Lands Event Site Fees          | 12 - 15 |
| 4.4 | Library of Things                   | 16 - 26 |

**5. Closure**

## Hutt Street Library Lease Variation

Strategic Alignment - Thriving Communities

Public

**Tuesday, 5 September 2023**  
**City Community Services and Culture Committee**

**Program Contact:**  
Jennifer Kalionis, Associate  
Director City Culture

**Approving Officer:**  
Ilia Houridis, Director City  
Shaping

### EXECUTIVE SUMMARY

This report seeks Council's approval to vary the current lease for the Hutt Street library by adding two five-year Rights of Renewal.

These Rights of Renewal provide Council with security of tenure for another ten years, should Council choose to exercise the renewals.

Maintaining Rights of Renewal options with the lease arrangements for the Hutt Street Library is recommended to provide optimal flexibility of choice by Council, as it considers and progresses significant projects, including the Social Infrastructure Assessment, the City Plan and Council's Strategic Plan.

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The following recommendation will be presented to Council on 12 September 2023 for consideration

THAT THE CITY COMMUNITY SERVICES AND CULTURE COMMITTEE RECOMMENDS TO COUNCIL THAT COUNCIL

1. Approves entering into a Deed of Extension and Variation of Lease for the Hutt Street Library between The Corporation of the City of Adelaide and GMG Enterprises Pty Ltd over 235 Hutt Street, Adelaide. The extension is for a term of five years under the current lease agreement. The variation of the lease agreement will add two five-year Rights of Renewal.
  2. Authorises the Chief Executive Officer to finalise the lease variation and to execute the Deed of Extension and Variation of Lease and associated documentation.
  3. Authorises the Lord Mayor and Chief Executive Officer to affix the Common Seal of the Council to the Deed of Extension and Variation of Lease and associated documentation.
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## IMPLICATIONS AND FINANCIALS

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|--|--|
| City of Adelaide<br>2020-2024<br>Strategic Plan                        | <b>Strategic Alignment – Thriving Communities</b><br>1.10 Support delivery of welcoming civic infrastructure/third spaces to foster community connections.   |
| Policy   | Not as a result of this report   |
| Consultation   | Not as a result of this report   |
| Resource   | Not as a result of this report   |
| Risk / Legal /<br>Legislative  | Section 41 of the <i>Law of Property Act 1936</i> requires that a body corporate (including a Council) affix the common seal when executing a deed. For a Council, section 38 of the <i>Local Government Act 1999</i> requires that the common seal may only be affixed to give effect to a resolution of the Council. The existing lease governs the way the Rights of Renewal must be exercised. |
| Opportunities  | These Rights of Renewal provide Council with security of tenure for another ten years, should Council choose to exercise the renewals.   |
| 23/24 Budget<br>Allocation   | Not as a result of this report   |
| Proposed 24/25<br>Budget Allocation                                    | Not as a result of this report   |
| Life of Project,<br>Service, Initiative<br>or (Expectancy of)<br>Asset | Not as a result of this report   |
| 23/24 Budget<br>Reconsideration<br>(if applicable)                     | Not as a result of this report   |
| Ongoing Costs<br>(eg maintenance<br>cost)                              | Not as a result of this report   |
| Other Funding<br>Sources   | Not as a result of this report   |

## DISCUSSION

1. Council approved at its meeting of 25 March 2014 a lease with GMG Enterprises for the Hutt Street Library. The leased premises is Allotment 518 in Certificate of Title Volume 5886 Folio 976, 235 Hutt Street, Adelaide.
2. The current lease commenced on 29 August 2013 for an initial term of five years with two additional five-year Rights of Renewal expiring 28 August 2028.
3. Council has exercised both Rights of Renewal. The second and final one right of renewal was exercised in June 2023 for a five-year term that commenced on 29 August 2023.
4. The rent review mechanism for the renewal commencement rent is a market rent review. The rent was determined by independent valuation and the parties agreed to a fair and reasonable commencement rent.
5. The lessor offered two additional five-year Rights of Renewal during the market rental negotiations. These additional terms require Council endorsement.
6. The additional Rights of Renewal provide Council with security of tenure for another ten years if it chooses to exercise the renewals. A Right of Renewal is a right the lessee has and exercising it is at the lessee's discretion.
7. The Hutt Street Library was opened in 2003 to add vibrancy and amenity to a residential growth zone. It is in a highly visible location and provides excellent accessibility to City residents, workers and visitors.
8. The Hutt Street Library facility has a well laid out floorplan which adequately caters for the current needs of the community for collection items, services and programs. In April 2022 the Music Toy Library collection was added to the resources available at the Hutt Street Library and celebrates our status as Australia's first and only UNESCO City of Music.
9. Total visitation number to the Hutt Street Library in 2021/22 was 37,018.
10. This facility does not allow for any expansion of collection items or services to meet the changing needs of a growing residential population.
11. Administration has undertaken a Social Infrastructure Assessment which will be presented to Council in November 2023. That report considers current floor space and resource capacity as well as projected population growth and the future needs of the City. This study has been commissioned to help inform future decisions of Council on matters relating to property ownership and leasing, services and operations.
12. Council is currently in the process of developing its Strategic Plan for the next four years and is undertaking targeted consultation on the City Plan.
13. Maintaining Rights of Renewal options with the lease arrangements for the Hutt Street Library is recommended to provide optimal flexibility of choice by Council, as it considers and progresses these significant projects.

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## ATTACHMENTS

Nil

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- END OF REPORT -

## William Veale Tribute

Strategic Alignment - Dynamic City Culture

**Tuesday, 5 September 2023**  
**City Community Services and Culture Committee**

**Program Contact:**  
Jennifer Kalionis, Associate  
Director City Culture

**Approving Officer:**  
Iliia Houridis, Director City Shaping

Public

## EXECUTIVE SUMMARY

In response to a Council resolution on 13 December 2022, this report provides the results of an investigation of the process and cost to install a bust of Mr William Veale CBE, MC, DCM (Adelaide City Council Town Clerk 1947-1965) in an appropriate locale in Veale Gardens in recognition of the 60th anniversary of the extensive restoration work undertaken in the Adelaide Park Lands in the area now known as Veale Gardens.

The City of Adelaide's Memorials Operating Guidelines stipulates that no new memorial will be considered of a person, group, animal, organisation or event that has already been memorialised in the City. Mr William Veale has two memorial plaques, a Park and a Garden named after him to commemorate his contribution to the City.

The preliminary costing of commissioning a memorial bust of Mr William Veale is estimated in the range of \$55,000 to \$70,000 at a minimum. Expenditure of \$75,000 would utilise all currently unallocated funds in the Public Art Capital Budget for the 2023/24 financial year.

The City of Adelaide is responding to no less than eight proposals in relation to memorials of a minor nature (plaques and plinths) and 10 major memorials (defined as memorials over 1.5 metres cubed and valued at over \$50,000), initiated by community members or organisations, cultural institutions, and government agencies.

This report identifies alternate options to recognise the 60th anniversary of Veale Gardens with a memorial for Council's consideration.

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## RECOMMENDATION

The following recommendation will be presented to Council on 12 September 2023 for consideration

THAT THE CITY COMMUNITY SERVICES AND CULTURE COMMITTEE RECOMMENDS TO COUNCIL THAT COUNCIL

1. Notes that the City of Adelaide Memorials Operating Guidelines stipulates that the City of Adelaide does not commission memorials and that the contribution of Mr William Veale to the City is currently commemorated with two memorial plaques, a Park and a Garden named after him.
2. Notes the investigation of the process and cost of installing a memorial bust of Mr William Veale in Veale Gardens based on commissioning a recasting of an existing plaster bust from a private collection, costed at a minimum estimate of \$55,000 - \$70,000, for completion no earlier than 2024/25.
3. Endorses the commission of a new commemorative plaque acknowledging the 60th Anniversary of Veale Gardens for installation in Veale Gardens in 2023 with a small ceremony to mark the occasion with an estimated cost of \$7,500.

## IMPLICATIONS AND FINANCIALS

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|--|--|
| City of Adelaide<br>2020-2024<br>Strategic Plan                        | <b>Strategic Alignment – Dynamic City Culture</b><br>This report responds to request for a memorial that represents our diverse community, culture, and creativity.  |
| Policy   | The City of Adelaide Memorials Operating Guidelines (the Memorials Guidelines) set out the administrative processes and responsibilities for the development, delivery, maintenance, management, and de-accessioning of memorials enabled by the City of Adelaide (CoA) in the Park Lands.<br>The Memorials Guidelines stipulate that the CoA does not commission memorials.<br>The City of Adelaide Public Art Operating Guidelines set out the administrative processes and responsibilities for the delivery relating to the public artworks and public art activity in the City.<br>Through the Public Art Guidelines, the CoA may accept proposals or gifts, donations, or loans of public art that meet the public art collection, align with the statements of intent, goals and deliverables outlined in the Public Art Action Plan. |
| Consultation   | The Memorials Guidelines require that a proposal for a memorial Council includes evidence of community support.<br>Any proposed artwork outcome would need engagement with the Public Art Round Table, Reconciliation Committee, Kadaltilla / Adelaide Park Lands Authority, and across Council programs.  |
| Resource   | Delivery of an artwork in the Adelaide Park Lands project management would need to be negotiated with Infrastructure Delivery, supported by a project team comprising members across the Creative City, Technical Design and Asset Management teams.   |
| Risk / Legal /<br>Legislative  | The Memorial Guidelines stipulate that the City of Adelaide does not commission memorials.<br>Any activity regarding the use of an existing artwork must meet the requirements of the <i>Copyright Act 1968</i> (Moral Rights) including obtaining permissions from the copyright holders.   |
| Opportunities  | The 2023/24 review and upcoming development of the new Public Art Action Plan and associated Guidelines regarding community requests and/or proposals.   |
| 23/24 Budget<br>Allocation   | The Public Art Capital Budget has limited funds that could be directed towards this memorial outcome. Options provided in this report range from \$7,500 – \$75,000. Expenditure of \$75,000 would utilise all currently unallocated funds in the Public Art Capital Budget for this financial year.   |
| Proposed 24/25<br>Budget Allocation                                    | Not as a result of this report   |
| Life of Project,<br>Service, Initiative<br>or (Expectancy of)<br>Asset | A commemorative bust would be an enduring public artwork in the Adelaide Park Lands with an expected lifespan of 25 years or more, as defined in the <a href="#">Public Art Action Plan</a> .  |
| 23/24 Budget<br>Reconsideration<br>(if applicable)                     | Any budget allocation exceeding \$75,000 would be subject to budget reconsideration.   |
| Ongoing Costs (eg<br>maintenance cost)                                 | A commemorative bust would be registered as part of the CoA public art collection, with a requirement for ongoing protection, care, maintenance, and cleaning over the life of the asset.  |
| Other Funding<br>Sources   | Council would be the primary funder. Any contribution (in-kind or monetary) should not be assumed.   |

# DISCUSSION

## Background

1. This report responds specifically to the Council resolution on 13 December 2022, that Council:  
*Requests Administration prepare a report for Council investigating the process and cost of the installation of a bust of Mr William Veale, previous Adelaide City Council Town Clerk, and which can be installed in an appropriate local in Veale Gardens. This is in recognition of the 60th anniversary of the extensive restoration work undertaken in the Adelaide Park Lands in the area now known as Veale Gardens.*
2. The subject of this commemorative request is Mr William Veale CBE, MC, DCM (William Veale), Adelaide City Council Town Clerk from 1947 until his retirement in 1965.
  - 2.1. William Veale had significant influence in the development and change of character of the City of Adelaide during his tenure as Town Clerk particularly in his transformative works in the Adelaide Park Lands.
  - 2.2. There are two existing memorial plaques honouring William Veale's name and service to the City located on North Terrace and in Veale Gardens.
  - 2.3. The contribution of William Veale to the City is also commemorated in the naming of Veale Gardens and Veale Park / Walyu Yarta.
3. 2023 is the 60th anniversary of the extensive restoration work undertaken in the Adelaide Park Lands in the area now known as Veale Gardens located in Veale Park / Walyu Yarta.
  - 3.1. Veale Gardens is a formal garden space that is well visited and appreciated by the community.
  - 3.2. Within Veale Gardens are significant civic items including the Adelaide-Qingdao Rose Garden, the sandstone artwork *The Couple*, 1962 by Berend van der Struik and the Symons Family Sundial.
  - 3.3. Veale Gardens also features an artwork by John Dowie, *Pan*, 1963 which is a focal fountain in the sunken garden. This commission was created for the redevelopment of the Gardens in 1963.

## Policy and Budget

4. The City of Adelaide's (CoA) Memorials Operating Guidelines (the Memorials Guidelines) is the key policy document relevant to Council's request to investigate the installation of a memorial bust of William Veale in the Veale Gardens. The Memorials Guidelines set out the administrative processes and responsibilities for the development, delivery, maintenance, management, and de-accessioning of memorials enabled by the CoA in the Park Lands. Key policy considerations include:
  - 4.1. The commissioning of memorials by the CoA is not supported in the Memorials Guidelines.
  - 4.2. Any proposal for a memorial must address the following criteria amongst others:
    - 4.2.1. Demonstrate that it is highly valued by community and has a location rationale that complies with the Adelaide Park Lands Management Strategy.
    - 4.2.2. No new memorial will be considered of a person, group, animal, organisation or event that has already been memorialised in the City.
  - 4.3. Any proposals for a memorial would be further informed by advice from relevant CoA teams, the Public Art Round Table, Reconciliation Committee and Kadaltilla / Adelaide Park Lands Authority (Kadaltilla).
5. A proposal to install a memorial bust of William Veale in the Veale Gardens does not meet the CoA Memorials Guidelines in the following ways:
  - 5.1. The CoA does not commission memorials.
  - 5.2. William Veale has already been memorialised in the City through two memorial plaques as well as Gardens and a Park named in his honour.
6. Council may exercise its discretion to commission a further memorial of William Veale should it determine that this will be highly valued by community and makes good use of the limited public art capital budget.
7. In addition to this memorial proposal, the CoA is responding to numerous proposals and requests for support for no less than eight memorials of a minor nature (plaques and plinths) and 10 major memorials (defined as those memorials over 1.5 metres cubed and valued at over \$50,000). These have been initiated by community members, community organisations, cultural institutions, and government agencies.



8. Council has previously committed to enable a commemorative artwork of Iparrityi as part of the Whitmore Square / Iparrityi Masterplan, and the Place of Courage memorial in Bonython Park / Tulya Wardli as part of its public art capital budget for this financial year.
9. Council's Public Art Capital Budget has limited funds that could be directed towards this memorial outcome. Options provided in this report range from \$7,500 – \$75,000. Expenditure of \$75,000 would utilise all the currently unallocated funds in the public art capital budget for this financial year.

### Investigation

10. In investigating the process and cost of the installation of a bust of William Veale, Administration determined that:
  - 10.1. A family member of William Veale has a bust of the subject by acclaimed South Australian artist Mr John Dowie AM (John Dowie).
    - 10.1.1. This bust is an unique work (non-editioned) and made of plaster. The work is approximately 30cm (height) x 18cm (wide) x 23cm (depth).
    - 10.1.2. John Dowie (1915 – 2008) was a noted sculptor and painter with many significant public artworks in the CoA and across Australia including the State heritage listed, *Three Rivers Fountain*, 1968 in Victoria Square / Tarntanyangga and the bronze sculpture, *Alice*, 1962 in Rymill Park / Murlawirrapurka.
    - 10.1.3. Images of the bust are provided below.



- 10.2. If Council was to support the creation of a memorial bust recast from the original artwork by John Dowie; consideration will need to be given to the following:
  - 10.2.1. The artwork and bust would need to be recast and made of durable and maintainable materials (such as bronze) for the public realm.
  - 10.2.2. To adequately present and protect the new bust in the public realm, an accompanying plinth would be needed, requiring excavation, and a concrete footing within the gardens.
  - 10.2.3. Considerable care would need to be taken to ensure that the original artwork's condition is not impacted or damaged in the process.
    - 10.2.3.1. The family member of William Veale has sought expert advice from specialist art foundries about the recasting process to understand the risk of damage to the artwork.
  - 10.2.4. Permission would need to be obtained from the copyright holders and/or the Estate of John Dowie for the recasting and creation of this new bust. This is in accordance with the requirements of *Copyright Act 1968*:
    - 10.2.4.1. Moral rights protect the personal relationship between a creator and their work even if the creator no longer owns the work, or the copyright in the work. Moral rights concern the creator's right to be properly attributed or credited, and the protection of their work from derogatory treatment.

- 10.2.4.2. Additionally, a reproduction or license fee will need to be negotiated with the Estate of John Dowie for the use of the artwork in accordance with best practice.
- 10.2.5. Council would be the primary funder of any memorial commission; any financial or in-kind funding should not be assumed.
- 10.2.6. CoA has a substantive collection of John Dowie's artwork in the public realm including a statue within Veale Gardens.
- 10.2.7. Preliminary costings for a recasting of this bust are estimated at a minimum \$55,000-\$70,000.
  - 10.2.7.1. This costing includes expert labour, materials, engineering, casting, plinth, footings, installation, plaques.
  - 10.2.7.2. However, this amount does not include a reproduction or license fee to the John Dowie Estate for the use of the artwork.
- 10.2.8. The process for re-casting artwork may require six to 12 months, subject to permissions, development approval, specialist contractor availability, material resourcing, and site installation.
- 10.2.9. Advice would also need to be sought from relevant CoA teams, the Public Art Round Table, Reconciliation Committee and Kadaltilla / Adelaide Park Lands Authority.

### **Other Options**

- 11. As part of the investigation, other options to recognise the 60th anniversary of Veale Gardens with a memorial were identified and are provided for Council's consideration:
  - 11.1. Commission a new commemorative artwork of William Veale at a minimum estimated cost of \$70,000 - \$75,000.
  - 11.2. Commission a new commemorative plaque acknowledging the 60th Anniversary of Veale Gardens and host a small ceremony to mark the occasion at a minimum estimated cost of \$7,500.

### **Commission a new commemorative artwork**

- 12. Council may choose to commission a new commemorative artwork in accordance with the CoA public art processes and guidelines.
  - 12.1. The CoA Public Art Operating Guidelines (the Public Art Guidelines) sets out the administrative processes and responsibilities for the delivery relating to the public artworks and public art activity in the City.
  - 12.2. Through the Public Art Guidelines the CoA may accept proposals or gifts, donations, or loans of public art that align with the statements of intent, goals and deliverables outlined in the Public Art Action Plan.
  - 12.3. Any proposal or request for a public artwork must address the following criteria amongst others:
    - 12.3.1. Be original and of high artistic merit.
    - 12.3.2. Be constructed of high-quality materials with low maintenance considerations.
    - 12.3.3. Add value to the existing CoA public art collection, helping to cultivate a collection of inspiring and dynamic public art experiences.
  - 12.4. Any proposals for artwork would be further informed by advice from relevant CoA teams, the Public Art Round Table and Kadaltilla.
  - 12.5. A full commissioning process may require 12-18 months depending on the requirements of the commission, including stakeholder consultation, procurement, artist shortlisting, concept design, detailed design, planning approvals, fabrication, and installation.
    - 12.5.1. This would include a competitive selection process with Concept Design phases to determine a preferred artwork in alignment with CoA's Public Art commissioning processes, informed by expert advice and national best practice standards.
    - 12.5.2. This process would also require consultation with and the participation of the Estate of William Veale.
  - 12.6. Preliminary costings for the commission of a new commemorative artwork are estimated at a minimum of \$70,000 - \$75,000 including artists fees expert labour, materials, engineering, casting, plinth, footings, installation, plaques.

### **Commission a new commemorative plaque**

13. Council may choose to commission a plaque to acknowledge the 60th anniversary of Veale Gardens and install this within the Garden. Of all the options, this is most achievable in 2023.
  - 13.1. This process would take three months, subject to permissions, development approval, material resourcing, contractor availability, and installation.
  - 13.2. This process would also require consultation with and the participation of the Estate of William Veale.
  - 13.3. Preliminary costings for the commission of a plaque would be a minimum of \$5,000 including labour, materials, engineering, plinth and footing, installation, plaque.
  - 13.4. A small ceremony to mark the occasion could be arranged with a nominal budget of no more than \$1,500.

### **Community Value**

14. When considering whether commissioning and installing a further memorial for William Veale in Veale Gardens will be highly valued by community and make good use of the limited public art capital budget, Council may, on balance, decide not to invest funds in this proposal at this time.

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## DATA AND SUPPORTING INFORMATION

[Public Art Action Plan](#)

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## ATTACHMENTS

Nil

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- END OF REPORT -

## Park Lands Event Site Fees

Strategic Alignment - Dynamic City Culture

**Tuesday, 5 September 2023**  
**City Community Services and Culture Committee**

**Program Contact:**

Jennifer Kalionis, Associate  
Director City Culture

Public

**Approving Officer:**

Ilia Houridis, Director City  
Shaping

## EXECUTIVE SUMMARY

This report responds to the Council decision of 27 June 2023, that Council:

1. *Amends the Park Land event fee from 1 October 2023 from \$68.50 per 1000 sqm per day to \$60 per 1000 sqm per day reflecting a reduction to 2020 fee levels.*
2. *Seeks a report by September 2023 regarding Park Lands Event Fees Policy with advice around Council's support for long-term events.*

Following stakeholder feedback received through the 2023/2024 Business Plan and Budget process, Council reinstated Park Lands Event Site Fees, and amended these fees to reflect rates previously charged in 2020.

In response to the COVID-19 pandemic, the City of Adelaide waived Park Lands Event Site Fees as part of our support for major events to adapt quickly and thrive. Some of these adaptations included growth in size and scale of events, correlating to the demands of COVID-19 health guidelines to ensure safety for audiences and staff.

Major events contribute significantly to Adelaide's reputation as a renowned global Creative City, a tourist destination, rated highly in the Economist Intelligence Unit's Global Liveability Ranking. In 2022/23, almost 200 events were hosted across the Adelaide Park Lands and roads.

The report provides Council with advice on support for long-term events including the proposed reinstatement of multi-year licences and provides background information on the current fees and principles. Further, the report seeks approval for an independent review of Park Lands Event Site Fees for both the Park Lands and roads.

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## RECOMMENDATION

The following recommendation will be presented to Council on 12 September 2023 for consideration

THAT THE CITY COMMUNITY SERVICES AND CULTURE COMMITTEE RECOMMENDS TO COUNCIL THAT COUNCIL

1. Approves an independent review of Park Lands Road Event Site Fees to be considered by Council in the 2024/25 Business Plan and Budget.
  2. Endorses the provision of multi-year event licences will be reinstated in 2023/24.
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## IMPLICATIONS AND FINANCIALS

|  |  |
|--|--|
| City of Adelaide<br>2020-2024<br>Strategic Plan                        | <b>Strategic Alignment – Dynamic City Culture</b><br>Major events contribute significantly to Adelaide’s reputation as a renowned global Creative City, a tourist destination, and a highly ranked world liveable city.  |
| Policy   | The Adelaide Events Guidelines is the overarching management guideline for the facilitation of events on Adelaide Park Lands and on roads.   |
| Consultation   | This report is an undertaking as a response to the outcomes of community engagement for the 2023/24 Business Plan and Budget.  |
| Resource   | The City Events Team facilitates event organisers to deliver events safely and effectively, providing a single point of contact for liaison with the external organisation and internal services and charges as required.<br>The independent review of Park Lands Event Fees will be delivered within current resources.   |
| Risk / Legal /<br>Legislative  | The <i>Local Government Act 1999</i> enables event licences of up to five years to be issued without public consultation.  |
| Opportunities  | An opportunity exists to support events with multi-year licences, providing security of tenure for and clarity for longer term planning.<br>The process of seeking applications for multi-year licenses will result in capturing a range of site location preferences from event organisers, enabling Council to maximise opportunities to program events across the Park Lands. |
| 23/24 Budget<br>Allocation   | Not as a result of this report   |
| Proposed 24/25<br>Budget Allocation                                    | Not as a result of this report   |
| Life of Project,<br>Service, Initiative<br>or (Expectancy of)<br>Asset | Not as a result of this report   |
| 23/24 Budget<br>Reconsideration<br>(if applicable)                     | The independent review of Event Fees will be commissioned through a Request for Quote seeking a preferred supplier. A budget of approximately \$50,000 will be required, with consulting funds of \$50,000 to be utilised from City Culture budget.  |
| Ongoing Costs<br>(e.g. maintenance<br>cost)                            | Not as a result of this report   |
| Other Funding<br>Sources   | Not as a result of this report   |

# DISCUSSION

## Park Land Events Site Hire Fees – Background

1. This report responds specifically to the Council resolution on 27 June 2023 that Council:
  1. *Amends the Park Land event fee from 1 October 2023 from \$68.50 per 1000 sqm per day to \$60 per 1000 sqm per day reflecting a reduction to 2020 fee levels.*
  2. *Seeks a report by September 2023 regarding Park Lands Event Fees Policy with advice around Council's support for long-term events*
2. As a result of Council's 2023/24 Business Plan and Budget process, which sought and received community feedback, Council reinstated the charging of Park Lands Events Site Fees, and concurrently decreased the event site fee rate from \$68 per thousand square metres to \$60 per thousand square metres, with an undertaking for a report to consider fees and multi-year licences by September 2023.
3. The fee structure for events in the Park Lands prior to 2016 was based on projected attendance, combined with a formula that differentiated non-ticketed and ticketed events. This approach worked well for some years however as events in the Park Lands grew in popularity, there was a perception that the fee structure penalised event growth and success.
4. This previous event fee formula did not consider the type of event or organiser and did not discount events run by community organisations.
5. Prior to 2016, fees did not reflect the value of public land or take into consideration variations in Park Lands event sites. These variations include available infrastructure, proximity to entertainment and main streets and natural and other beneficial features of the site that enhance patron experience. Some sites have higher demand (Central and East) than other sites across the city and North Adelaide.
6. In 2016, Council reviewed the charges for events in the Park Lands with the intention to create a new sustainable and equitable formula, based on a single year licence.
7. A report by independent consultant, Savills, included in its scope:
  - 7.1. national and international benchmarking of fees in parks and public land in comparable cities
  - 7.2. review of fees for both community and commercial use (including sub-letting arrangements of commercial entities), and
  - 7.3. analysis of supply and demand including exploration of new opportunities to be achieved by 2020.
8. The report recommended that Council enable multi-year licencing for events and categorise Park Lands as Premium, Popular and Potential (with Potential since changed to Standard). One aim of this categorisation was to incentivise the use of under-utilised sites in the west and south-west of the city through fee reduction.
9. An outcome of this review was the Park Lands Event Site Fee formula that is currently used by City of Adelaide.
10. The [Adelaide Event Guidelines](#) is the overarching document for the facilitation of events on Adelaide Park Lands and roads. These guidelines are reviewed annually under Chief Executive Officer delegation. This document includes the principles underpinning the current fee structure:
  - 10.1. Promoting City of Adelaide event sites as locations of choice
  - 10.2. Fairness
  - 10.3. Equity
  - 10.4. Sustainability (of both the event and of Council's support for the event).
11. To achieve these principles, fees and charges are set in a way that:
  - 11.1. Considers the value of the location
  - 11.2. Considers the size of the event
  - 11.3. Considers the seasonality
  - 11.4. Considers the ability of the event holder to pay, ie commercial ticketed events will be charged more
  - 11.5. Operates from a user pays approach to remediation of damaged parks and other service usage (eg power usage).
12. The current fee structure adopted by Council as part of the 2023/24 Business Plan And Budget will be implemented from 1 October 2023. The 2023/24 fee rates can be viewed at Link 2 view [here](#).

### Multi-year event licences

13. Multi-year event licences, for the use of Park Lands (excluding roads) for periods of between three and five years, were previously issued in 2017 and 2019. All have now expired and have not been issued since, due to the impacts and uncertainties during the COVID-19 pandemic. Events that have previously received multi-year licences can be viewed at Link 3 view [here](#).
14. In recent times, event organisers have been advocating strongly for multi-year licences to be reinstated and issued.
15. Multi-year licences provide greater certainty to event organisers and Council with regard to organising major events and programming the Park Lands.
16. A process for issuing multi-year event licences for Park Lands use is proposed to commence in the second half of 2023. The process will include a robust, public facing Expression of Interest and application process. This will be followed by an assessment process, measured against a set of predefined assessment criteria.
17. Consultation will occur across other areas of Council, to ensure future Council projects and works are considered when issuing multi-year event licences.
18. Existing and new major events will be invited to apply for a multi-year license and will be required to demonstrate their experience with operating successfully in the Adelaide Park Lands or other public locations. Final recommendations will be presented to Council for approval.
19. It is proposed that multi-year licences will be subject to the fees and charges applicable to each financial year of the license. Fees may be affected by the proposed independent review of Park Lands Event Site Fees from 2024/2025 onwards.

### Review of Park Lands Event Site Fees in 2023/24

20. The scope of the proposed review of event fees will include:
  - 20.1. The effectiveness of current fee schedule to meet Council, event organisers and community needs, including review of the current principles
  - 20.2. Benchmarking against other capital cities
  - 20.3. Recognising the value of the Adelaide Park Lands
  - 20.4. Alternative fee models
  - 20.5. New challenges and opportunities to respond to a changed environment since 2016, when the current fee model was set
  - 20.6. Development of fee principles associated with road closure events, considering road hierarchies and transport considerations
  - 20.7. An equitable and considered approach to road closure fees.

### Next steps

21. Continue to apply the Park Lands Event Site Fees approved by Council, from 1 October 2023.
22. Administer the process for multi-year licences in 2023/2024.
23. An independent review of Park Lands Event Site Fees will be undertaken with a report to Council in Quarter 3, 2023/24.

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## DATA AND SUPPORTING INFORMATION

**Link 1** - [Adelaide Event Guidelines](#)

**Link 2** - Park Lands Event Site Fees table.

**Link 3** - Table of previous multi-year event licence holders

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## ATTACHMENTS

Nil

## Library of Things

Strategic Alignment - Thriving Communities

Public

**Tuesday, 5 September 2023**  
**City Community Services and Culture Committee**

**Program Contact:**  
Jennifer Kalionis, Associate  
Director City Culture

**Approving Officer:**  
Ilia Houridis, Director City  
Shaping

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## EXECUTIVE SUMMARY

This report responds to Council's decision at its meeting on 23 May 2023 that Administration investigate and present a report on the spatial and operational requirements for a 'Library of Things'.

It summarises the existing City of Adelaide Library of Things resources, those available in Adelaide and North Adelaide through other services/models, and the availability of Library of Things collections in public libraries across metropolitan South Australia.

Community consultation is recommended as a next step to determine the demand for an expansion to the existing Library of Things available within the City of Adelaide.

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## RECOMMENDATION

The following recommendation will be presented to Council on 12 September 2023 for consideration

THAT THE CITY COMMUNITY SERVICES AND CULTURE COMMITTEE RECOMMENDS TO COUNCIL THAT COUNCIL

1. Approves that Administration undertake a community consultation process to determine the demand for a proposed expansion to the existing 'Library of Things' available within the City of Adelaide.
  2. Notes that Council Members will be surveyed as part of this consultation process.
  3. Notes that a report will be prepared for Council that presents the results of the community consultation and recommendations for both resources and operating model/s for a proposed expansion to the existing 'Library of Things'.
  4. Notes that Administration has undertaken a Social Infrastructure Assessment which will be presented to Council in November 2023. That report considers floor space and resource capacity as well as projected population growth and the future needs of the City. A 'Library of Things' could be considered within the outcomes of this report.
  5. Notes that a visual guide to the existing Library of Things resources and collections in the City of Adelaide and some metropolitan Councils in South Australia is provided as Attachment A to Item 4.4 on the Agenda for the meeting of the City Community Services and Culture Committee held on 5 September 2023.
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## IMPLICATIONS AND FINANCIALS

|  |   |
|--|---|
| City of Adelaide<br>2020-2024<br>Strategic Plan                        | <p><b>Strategic Alignment – Thriving Communities</b></p> <p>Library Services educate, engage and enable people to create, connect and be inspired, through free access to information and ideas, activities and programs, innovative technology and a range of resources which support lifelong learning.</p> <p>Community Centres create a welcoming, connected, and resilient community where there are opportunities to learn, create, lead and enhance wellbeing.</p> <p>Strategic Plan Key Actions:<br/>Thriving Communities<br/>1.04 Develop diverse places and facilities with and for young people<br/>1.06 Support volunteerism to build community capacity and connectedness<br/>1.10 Support delivery of welcoming civic infrastructure / third spaces to foster community connections through the adoption of universal and sustainable design principles</p> |
| Policy   | Not as a result of this report  |
| Consultation   | This report recommends that consultation with the community and with Council Members is undertaken to determine community demand for an expansion to the existing Library of Things available within the City of Adelaide and to scope the range of resources sought.   |
| Resource   | Staff, volunteer and space requirements will be dependent on the operating model adopted and the range of resources supported.  |
| Risk / Legal /<br>Legislative  | Risk and legal implications will be dependent on the operating model adopted and the range of resources supported. For example, a risk assessment will be required for any items added to the collection. To mitigate risk, clear terms and conditions for borrowing will be established. Safe operating procedures will be developed for use of the collection items by customers and also for staff and volunteers in their selection, maintenance, checking and repair. Guidelines used for selecting items will include safety, durability, suitability and value for money. Library collection items are covered by the City of Adelaide's insurance policy and new types of collection items are reported for inclusion as part of regular reporting.   |
| Opportunities  | A Library of Things provides opportunities to build community connections and assist the community to transition to a circular economy.   |
| 23/24 Budget<br>Allocation   | No budget allocated.  |
| Proposed 24/25<br>Budget Allocation                                    | This is dependent on the operating model, range of resources and spatial requirements.  |
| Life of Project,<br>Service, Initiative<br>or (Expectancy of)<br>Asset | This is dependent on the operating model, type and durability of any collection items and related infrastructure.   |
| 23/24 Budget<br>Reconsideration<br>(if applicable)                     | Not as a result of this report  |
| Ongoing Costs<br>(eg maintenance<br>cost)                              | This is dependent on the operating model, type and durability of any collection items and related infrastructure.   |
| Other Funding<br>Sources   | Not as a result of this report  |

# DISCUSSION

## Background

1. This report responds specifically to the Council resolution on 23 May 2023, that:  
*Administration prepare a report on the spatial and operational requirements for a 'Library of Things' (LoTs) for residents and ratepayers of the City of Adelaide.*
2. A LoTs is any collection of objects loaned and any organisation that practices such loaning.
3. The LoT movement is a growing trend in public, academic and special libraries in many countries. There are also non-library organisations that offer LoT, such as tool libraries, toy libraries, community sharing centres, independent non-profits, and individual initiatives.
4. LoTs offer their communities a viable way to share and maintain resources sustainably instead of buying. LoTs contribute to building community connections and the transition to a truly circular economy and reduce our collective impact on the planet.
5. Resources available through LoTs can include arts and crafts equipment and supplies, musical instruments, toys and games, science kits, electronics and technology, specialised kitchen equipment and novelty bakeware, gardening tools and seed libraries, home monitoring tools, recreation equipment, science and maker tools, hand and power tools for home improvement.
6. Items that are useful occasionally, and/or cumbersome to store, such as specialised cookware or niche technology items, are often appreciated by the community.
7. In addition, LoTs can also offer skills sharing sessions, which see volunteers from within the community passing on their skills and knowledge to others.
8. Membership fees can apply to cover operating costs, depending on the type of resources and/or services made available.

## Existing Library of Things Resources and Collections in the City of Adelaide

9. The City of Adelaide Libraries and Community Centres currently offer a range of resources and collections which fall within the definition of a LoT. These resources are available to the community either for use in our spaces, to borrow with a library membership, or in the case of our Music Toy Library - through a special fee based annual membership.
  - 9.1. Resources that can be utilised in our facilities: Technologies in art, science, music and design are showcased in a social learning environment including: 3D printing, virtual reality, robotics, podcasting equipment, industry standard software, an embroidery machine, green screen and film equipment, musical keyboards, board games and Lego.
  - 9.2. Resources available for loan: home energy toolkit, STEM kits including robotics, music, 3D pens, filming and virtual reality technology.
  - 9.3. Music Toy Library collection: As Australia's first and only UNESCO City of Music, the City of Adelaide recognises the value of music to the community including developmental benefits to children. A collection of over 200 musical toys and instruments suitable for children aged 0 -5 years old. Opened in April 2022, the Music Toy library has 88 members. The annual membership fee is \$30 / \$15 concession.  
[Music Toy Library | City of Adelaide](#)
  - 9.4. A visual guide to the existing LoT resources and collections in the City of Adelaide and some metropolitan Councils in South Australia is provided as **Attachment A**.
10. Other Library of Things resources and services available within Adelaide and North Adelaide include:
  - 10.1. Makerspace Adelaide is a community fabrication workshop providing affordable access to a variety of tools and equipment - from laser cutters and sewing machines to 3D printers and traditional hand tools. Along with access to tools, there are volunteers to help members learn how to safely use the tools and equipment. Annual memberships range from \$406.00 concession to \$675.00.  
[Makerspace Adelaide - Think it. Make it. Share it.](#)
  - 10.2. Adelaide Sustainability Centre (ASC) delivered a LoT trial in 2021, where people borrowed sewing machines, camping gear, and other sustainable living items. ASC launched its LoT in 2023, in partnership with Housing Choices SA. Items include camping gear and resources to enjoy the natural environment, as well as items to help explore or reduce environmental impact, such as sewing machines and energy testing kits. Membership cost is a donation per item (minimum \$5) / a pay-what-

you-can model. All donations go towards running the LoT.

[Library of Things Trial | Adelaide Sustainability Centre](#)

- 10.3. ReShare is a way for Australians to lend and borrow household goods or anything with people in the community. A peer-to-peer user platform for the sharing of household goods within the community, people register items to loan, the rental fee and available times and then wait for bookings.  
[HomePage - ReShare](#)
- 10.4. Kindershare Australia is a peer-to-peer rental marketplace for local families to hire baby equipment from \$10.  
[Hire baby equipment | Kindershare Australia](#)
- 10.5. The Adelaide City Shed opened in 2021 with seed funding support from the City of Adelaide as a community workshop offering a wide range of tools and machinery along with handyman advice and providing a place for a diverse community to repair, create, learn new skills and meet. The Adelaide City Shed will close on 25 September, due to rental and operational costs.  
[The Adelaide City Shed - Australian Men's Shed Association \(mensshed.org\)](#)

### **Existing Library of Things in Public Libraries in Metropolitan South Australia**

11. Through the Libraries SA One Card Network, City of Adelaide residents and ratepayers can loan items from all public libraries across South Australia.
12. Libraries of Things are offered by public libraries across Metropolitan South Australia including:
  - 12.1. City of Burnside Library – trialling a LoT collection of kitchen items including cake tins, stockpot, fruit and vegetable slicing set.  
[Library of Things - City of Burnside.](#)
  - 12.2. City of West Torrens Library – Toy, games and sports collection, bake and celebrate, equipment for independent living.  
[Toy and sports collection City of West Torrens](#)
  - 12.3. City of Onkaparinga Libraries – Sports libraries including sports and recreational equipment.  
[Sports Library City of Onkaparinga \(onkaparingacity.com\).](#)
  - 12.4. A visual guide to the existing LoT resources and collections in the City of Adelaide and some metropolitan Councils in South Australia is provided as **Attachment A**.

### **Spatial and Operational Requirements for an expansion to the existing Library of Things**

13. LoTs have been known to exist in anything from a broom cupboard and a mobile shed to shops and shipping containers. They also exist within other premises such as traditional libraries and community spaces.
14. A peer-to-peer rental marketplace is facilitated through a digital platform with no requirement for a physical space.
15. Collections for loan require storage space which is dictated by the type of resources that are held – size, shape and weight. Items can be on open accessible display or in closed storage – the choice will impact space requirements. Room to perform maintenance and repair work is also a factor to consider.
16. Collections which are for onsite use have different spatial requirements. The setup is usually laid out as a workspace where the community can use items or attend learning workshops.
17. Spatial requirements for an expansion to the existing LoT available in the City of Adelaide is dependent on the community need and preferred operating model.
18. Administration has undertaken a Social Infrastructure Assessment which will be presented to Council later this year. That report considers floor space and resource capacity as well as projected population growth and the future needs of our City.
19. City of Adelaide Library and Community Centre spaces are at capacity and would need to reallocate space from other services to accommodate additional items to its existing LoT.
  - 19.1. A small collection of items such as kitchen tools and novelty bakeware could be accommodated on a small shelving unit at the City Library.
  - 19.2. The North Adelaide Community Centre has four garden sheds located outside the North Adelaide Community Centre adjacent to the Community Garden. The shed dimensions are: 316 cm wide by 237 cm deep and 226 cm high. The Community Centre uses three of these garden sheds to store furniture and other items. An agreement is in place for the Community Garden group to make use of the fourth garden shed to store items relevant to their activities. Following a stocktake, clean and assessment of suitability (eg water-tight, security), there may be capacity to accommodate a small

collection of gardening related items as part of a LoT. Photographs of the four garden sheds (exterior and interior views) are provided in **Attachment A**.

- 19.3. An alternative option may be to partner with or support another organisation to provide these resources and service, say for garden tools and equipment. For example, the Inner West Tool Library in Sydney is a volunteer run LoT which received a small grant from the local council to help with set up and is located within a local bowling club. Grant funding was allocated to upskilling volunteers to be qualified to test and tag electrical items, to keep the library safe, as well as buying some good quality key tools.

[IWTL Home \(innerwesttoolibrary.com.au\)](http://innerwesttoolibrary.com.au)

### **Assessing Community Demand for an expansion to the existing Library of Things**

20. City of Adelaide has a residential population of 26,120. Nearly half are aged 18 to 34. In the 2021 census, the three largest household types within the City of Adelaide were lone persons (40.8%), couples without children (25.6%), and group households (11.4%). Ninety nine percent (99%) of dwelling construction over the past 30 years has been in the form of high or medium density apartment buildings. With a forecast growth to 46,364 residents by 2041, there is likely to be a higher density of apartments.
21. While around 35% of South Australians own their own home with no mortgage, more than 20% of South Australian households rely on government support for 90% of their income. Many individuals and households are experiencing cost of living pressures.
22. Community consultation on the demand for an Expanded LoT is proposed as the next step. City ratepayers and users would be surveyed on the type of resources most needed and the frequency of use, operating models, and preferred location.
23. This consultation would also serve to promote the existing LoT available within the City of Adelaide, offered by the Council and other providers. A report sharing the findings and recommendations would be prepared for Council consideration.

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## **ATTACHMENTS**

**Attachment A** - Visual Guide to Library of Things Resources and Collections Library of Things

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- END OF REPORT -

## Visual Guide to Library of Things Resources and Collections

### 1. Existing Library of Things Resources and Collections in the City of Adelaide

#### 1.1 City Library: Innovation and Media Lab Library of Things

Innovation and Media Lab spaces and equipment for use within the library. The equipment in these spaces is available for individual use and group workshops, with the support of staff and volunteers.

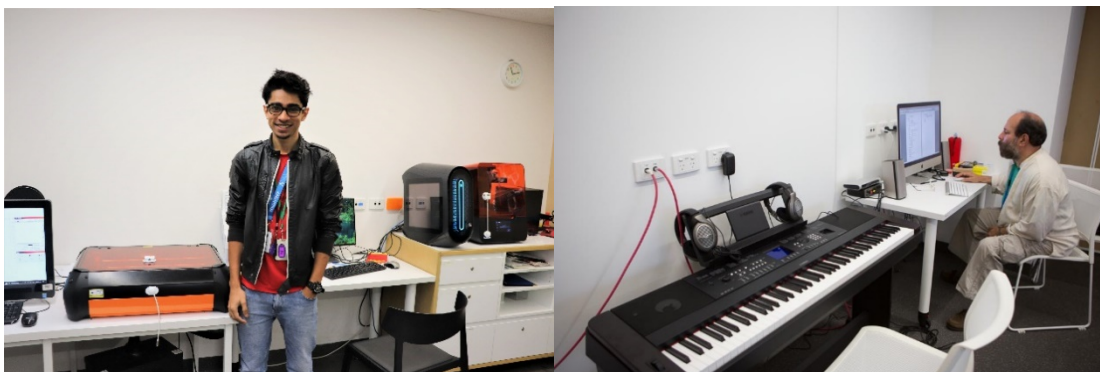




Figure 1: Innovation and Media Lab Library of Things spaces and equipment

## 1.2 City Library: Innovation Lab Loan Kits Library of Things

Innovation Lab loan kits are available for loan with an adult library membership for up to four weeks at a time.



Kubo Coding core set



Skoog Music



Pi-top[4] Foundation kit

Figure 2: Innovation Lab Loan Kits Library of Things

### 1.3 Hutt Street Library: Music Toy Library of Things

Music Toy Library collection of a range of musical instruments and toys available for loan with an annual Music Toy Library membership.



*Figure 3: Music Toy Library of Things space and collection items*

## 2. North Adelaide Community Centre Garden Sheds

The North Adelaide Community Centre has four garden sheds located outside the North Adelaide Community Centre adjacent to the Community Garden. The shed dimensions are: 316 cm wide by 237 cm deep and 226 cm high. The Community Centre uses three of these garden sheds to store furniture and other items. An agreement is in place for the Community Garden group to make use of the fourth garden shed to store items relevant to their activities. Following a stocktake, clean and assessment of suitability (e.g. water-tight, security), there may be capacity to accommodate a small collection of gardening related items as part of a Library of Things.

These sheds are a basic design, with no lining and no connection to power for lighting or outlets to connect electrical equipment.



*Figure 4: Storage sheds adjacent to the community centre – external view*



*Figure 5: Storage sheds adjacent to the community centre – internal view*



### 3. Existing Library of Things in Public Libraries in Metropolitan South Australia

#### 3.1 City of Burnside Kitchen and Novelty Bakeware Library of Things

This collection is stored within 2 Ikea units (4 cube).



Figure 6: City of Burnside Library of Things: Kitchen and novelty bakeware

#### 3.2 City of West Torrens Toy and Sports Library of Things



Figure 7: City of West Torrens Library of Things: Toy and Sports collection

The City of West Torrens also have a number of special collections including bakeware, craft kits, healthy living kits, independent living and home energy toolkits.

### 3.3 City of Onkaparinga Toy and Sports Library of Things

A wide range of fun and educational toys, games and puzzles for children and sports and recreational equipment



*Figure 8: City of Onkaparinga Toy and Sports Library of Things*